

## IMPORTANT INFORMATION

- 1.) Please check your documents when you receive them. Call if you have any questions.
- 2.) **RECONFIRMATIONS:**  
Domestic: We recommend that you reconfirm all flights prior to departure and at each point of stopover. This will give the airline the opportunity to keep you advised of any changes which may have occurred in your flight. International: You must reconfirm your continuing or return reservations at least 72 hours prior to flight time at each point of stopover or your reservations will be automatically cancelled.
- 3.) **CHECK-IN REQUIREMENTS:** Domestic: 1 hour. International: 2 hours.  
Note: Check-in later than these times could result in denied boarding.
- 4.) **OVERBOOKING:** Airline flights may be overbooked. A person denied boarding on a flight may be entitled to a compensatory payment. The rules for denied boarding are available at all ticket counters.
- 5.) **CHARGES OR CANCELLATIONS:**  
To change or cancel your flight itinerary, call this travel agency or the airline you are scheduled to take. If cancelling, return the unused tickets to us for refund or credit. Most special, excursion, and discount tickets have various travel restrictions and may have a penalty for change or cancellation. Be sure you understand these restrictions. If you change your plans en route, ask the airline to apply the value of your unused ticket toward the purchase of a new ticket. If a refund is due, obtain a receipt from the airline. If you are holding guaranteed hotel reservations which you may wish to cancel, notify the hotel as soon as possible and in no event later than 4 p.m. local time to avoid mandatory payment.
- 6.) **INSURANCE:** Airline and other travel suppliers' insurance for baggage have limited liability. Your personal insurance may not adequately cover losses incurred by cancellation, accident, illness or stolen or damaged property. We strongly urge you to purchase additional insurance offered to you.
- 7.) **LOST TICKETS:** Lost, stolen, or destroyed tickets must be paid for until refund is obtained from the issuing airline, subject to an airline imposed service charge.
- 8.) **PREPAID TICKETS:** If your travel arrangements involved a request for prepaid airline tickets, picked up by the passenger at an airline ticket counter, please note that most carriers require a mandatory non-refundable service charge. We appreciate your understanding of this charge imposed by the airline and not by our office, in order to provide this service.
- 9.) **RESPONSIBILITY:** This travel agency acts only as agent in all matters connected with the making and securing of reservations for transportation, accommodations, tours, and/or other arrangements for the retail clients of this agency and for various disclosed principals and contractors in the form of airlines, ship lines, tour wholesalers, limousine services, and owners or contractors providing accommodations, transportation, and/or other services, hereinafter referred to as "suppliers". This travel agency does not own, manage, control, or operate any transportation vehicle, hotel, restaurant, insurance company, tour or sightseeing company or any other service that would fit into the classification of "supplier". As an agent, all coupons, exchange orders, receipts, contracts and tickets issued by this travel agent and/or other "suppliers" are subject to any and all related tariffs as well as the terms and conditions specified by each "supplier". The acceptance of such coupons, exchange orders, receipts, contracts, and tickets shall be deemed to be consent to the foregoing conditions and also to the further condition that neither this travel agency nor any of its representatives shall be or become liable or responsible for any loss, injury, or damage to person, property or otherwise in connection with any accommodations, transportation or other services resulting directly or indirectly from any acts of God, including but not limited to dangers incident to the sea, fire, breakdown in machinery or equipment, acts of governments or other authorities, de jure or de facto, wars, whether declared or not, hostilities, civil disturbances, strikes, riots, thefts, pilferage, epidemics, quarantines medical or customs regulations, defaults, delays or cancellations of or changes in itinerary, routing or schedules from any cause beyond the control of this travel agency or from any loss or damage resulting from insufficient improperly issued passports, visas or other documents and that neither this travel agency nor any of its representatives shall be or become liable or responsible for any additional or liability sustained or incurred as a result of the foregoing causes. This travel agency is not responsible nor liable for defaults of "suppliers" or any other person, company or incorporation not directly under its control. In the case of air, ship, rail, automobile, or other form of transportation, the passenger contract in use by the provider of such transportation, when issued, shall constitute the sole contract between the passenger and such airline, ship line, railroad, car rental, or other company.

### Consumer Disclosure Notice

#### [PART OF CONTRACT OF SERVICE]

*Please read this notice. It constitutes part of your contract for travel related services.*

**The Travel Agent, Inc.** is acting as a mere agent for **SUPPLIERS** (identified on the accompanying documents) in selling travel-related services, or in accepting reservations or bookings for services that are not directly supplied by this travel agency (such as air and ground transportation, hotel accommodations, meals, tours, cruises, etc.). This agency, therefore, shall not be responsible for breach of contract or any intentional or careless actions or omissions on part of such suppliers, which result in any loss, damage, delay, or injury to you or your companions or group members. Unless the term "guaranteed" is specifically stated in writing on your tickets, invoice, or reservation itinerary, we do not guarantee any of such suppliers' rates, bookings, reservations, connections, scheduling, or handling of personal effects. Travel agent shall not be responsible for any injuries, damages, or losses caused to any traveler in connection with terrorist activities, social or labor unrest, mechanical or construction failures or difficulties, diseases, local laws, climatic conditions, abnormal conditions or developments, or any other actions, omissions, or conditions outside the travel agent's control. Traveler assumes complete and full responsibility for, and hereby releases the agent from, any duty of checking and verifying any and all passport, visa, vaccination, or other entry requirements of each destination, and all safety and security conditions of such destinations, during the length of the proposed travel. For information concerning possible dangers at international destinations, contact the Travel Advisory Section of the U.S. State Department, (202) 647-5225. For medical information, call the Public Health Service, (301) 443-2403. By embarking upon his/her travel, the traveler voluntarily assumes all risks involved in such travel, whether expected or unexpected. Traveler is hereby warned of the above risks as well as possible travel industry bankruptcies and medical and climatic disruptions, and is advised to obtain appropriate insurance coverage against them, which is available at an extra cost through this travel agency. Traveler's retention of tickets, reservations, or bookings after issuance shall constitute a consent to the above and an agreement on his/her part to convey the contents hereto to his/her travel companions or group members.